

Wedding Checklist



SANDTON
HOTELS

6-12 Months before your wedding

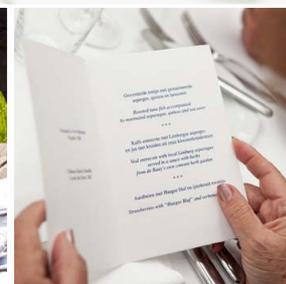
- Determine the date, time and place
- Inform immediate family and friends about wedding plans
- Choose witnesses, master of ceremonies, bridesmaids
- Compose a preliminary guest list
- Determine your budget and make a budget
- Book all locations (for the ceremony, reception, dinner, party etc.)
- Find yourself the best music for the wedding (band, DJ etc.)
- Make a preliminary scenario
- Make an appointment with the general registrar office
- Make an appointment with pastor or preacher
- Consider taking out a wedding insurance so that you will not face a financial risk
- Book the photographer and / or videographer
- Plan your honeymoon

6 months before your wedding

- Look for a wedding dress, shoes and accessories
- Find a wedding suit and shoes
- Choose the wedding rings
- Book the wedding transport
- Compose the marriage wish list
- Book a bridal suite and possibly hotel rooms for guests
- In consultation with the Master of Ceremonies, create a timetable for the wedding day
- Get the marriage licence in your own residence (14 days before the wedding ceremony)
- Inform the employers on time about the number of days off before and after the wedding
- Book the honeymoon

3 months before your wedding

- If necessary help people with clothes to pick out for the wedding
- Order wedding invitations and any other printing
- Make a menu choice for lunch and / or dinner together with the catering and discuss the snacks and drinks during the reception and the party night
- Visit the notary
- Visit various florists to see what you want
- Go to various pastry shops to find a cake (order the cake about 1 or 2 months in advance)
- Make a final guestlist now
- Discuss hairdresser / make-up artist for (trial) hairdo and make-up
- Order wedding-favours
- Buy gifts for the witnesses, Masters of Ceremonies and/or wedding staff
- Buy a guestbook



2 months before the wedding

- Send the invitations
- Check in advance if there is enough parking space for the visitors
- Is your passport still valid? Arrange visa's and vaccinations for the honeymoon
- (Re)confirm all the appointments with locations, photographer, band, transportation etc.
- Start with break in of your wedding shoes

6 weeks before your wedding

- Reconfirm your church ceremony
- Check if all papers for your honeymoon are okay and take out a travel insurance
- Keep in mind that you will might be surprised by friends with a bachelor/bachelorette party
- Fit the wedding dress and the wedding suit
- Order the bride's bouquet at the florist (often by the groom)
- Order the flowers for the wedding car, church, tables and the guest corsages
- Start with going to the tanning booth
- Order the wedding cake

4 weeks before your wedding

- Make an appointment with the officiant to discuss the wedding ceremony
- If you want to speech, prepare it well
- Make a seating chart
- Fit the wedding dress and the wedding suit again
- If desired, pass on the wedding announcement to the newspapers 2 weeks before your wedding
- Go through the entire program (also the reservations and appointments)
- Pick up the wedding rings

1 week before your wedding

- Make sure the Masters of Ceremonies or wedding planner has an umbrella at his/her disposal
- Pass on the definite amount of guests to the city hall, church, party location and the caterer
- Visit the beautician, pedicure/manicure and hairdresser
- Pack your bags for the honeymoon and confirm the flight
- Check the route for possible road works
- Discuss the playbook with the wedding staff and the best men
- Prepare the bridesmaids for the wedding



The day before your wedding

- You never know what happens so it is a smart idea to bring an extra bag with an extra party, make-up, deodorant, perfume, a sewing kit and medicines
- Lay out the rings or give them to the person who has to take them
- Make sure you are fully rested for the big day!

On the wedding day

- Both, take a good breakfast and make sure you drink enough
- On this day, go to the beautician first and to the hairdresser after
- Do not forget the rings, flowers, wedding-favours, speech etc.
- And now enjoy a beautiful wedding day!

After the honeymoon

- Write thank-you notes for receiving the gifts. Do not wait for this too long. Make sure this happens within 6 weeks.
- Adjust important papers like bank- and current accounts

